Are you intrigued by the thought of using Google products to live a more efficient and productive life? Whether you are a student, a business owner, a stay-at-home Mom or your everyday Joe, come to the Google Your Life class to discover great ways to use Google products. Learn about using Google docs and sheets stored in your Google drive to access anytime, anywhere. Learn about utilizing Google Calendar to organize your appointments on the go. This 6 hour class will teach you how to use Google to improve your life!

This class is interactive as well as discussion oriented. It is designed to be fully customizable to your employee training needs and we are able to conduct this training at your site or ours.

“The Trainer presented the material in an understandable & friendly way. She answered all of my questions.”
– Previous trainee

Brief Class Outline
• Google Calendar
• Google Docs
• Google Drive
• Google Slides
• Google Keep

Contact Us
Phone: 559.688.3130
Email: trainingcenter@cos.edu
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